



Downtown Marquette Farmers Market 2018 VENDOR APPLICATION

(Title II, Chapter 6, Section 16)

VENDOR CONTACT INFORMATION

FULL NAME OF APPLICANT: (PLEASE type or PRINT)

_____ FIRST NAME _____ MIDDLE INITIAL _____ LAST NAME _____

BUSINESS NAME: _____ Saturday morning PHONE NUMBER: _____

Mailing ADDRESS: _____
 _____ STREET ADDRESS _____ CITY _____ STATE _____ ZIP _____

Physical ADDRESS: _____
 _____ STREET ADDRESS _____ CITY _____ STATE _____ ZIP _____

Business Website: _____ E-MAIL ADDRESS: _____

Permission to include your contact info on market website: _____ Face Book address: _____

VENDOR TYPE

FARMERS: Please indicate the type of produce/product you plan to sell at the market.

Certified Organic
 Bio-Dynamic
 Naturally Grown/Raised (no synthetic fertilizers, pesticides, herbicides, hormones)
 Conventionally Grown (uses any of the previously listed aids)
 Other (please specify: _____)

List each product and farm location (Attach additional sheets as necessary):

Product	Product	Product

PRODUCERS: Please describe the type of consumable good/s you will sell at the market and attach a photo with your application.

ARTISTS: Please describe the type of art that you will sell at the market and attach a photo with your application.



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FARMERS MARKET METRICS

VENDOR PROFILE

The Downtown Marquette Farmers Market will continue participation in the Farmers Market Metrics with the Farmers Market Coalition (FMC) and the Michigan Farmers Market Association (MIFMA). The Farmers Market Coalition worked with market and research partners to develop a complete evaluation & data communication system for farmers markets, known as **Farmers Market Metrics** (FMMetrics). FMMetrics is driven by the need for efficient farmers market management tools, that can also serve to streamline grant reporting. The scalable and customizable system is intended to maximize the utility of, and build upon data already collected by market management, while facilitating the communication of market impacts to customers, vendors, funders and other stakeholders. The information gathered is used aggregately to create an economic impact report the Downtown Marquette Farmers Market has on Downtown Marquette. Additional information on the Farmers Market Coalition Farmers Market Metrics can be found at: <https://farmersmarketcoalition.org/programs/farmers-market-metrics/>

Farmer Vendors please provide:

Number of acres your farm business owns _____
Number of acres your farm business leases _____
Number of acres your farm business cultivates or uses for grazing _____
Number of years the primary operator of your farm business has been farming _____
Is your farm Organic Certified or in a 3 year transition to be certified organic ____ Yes ____ No

All vendors please provide:

Including yourself, number of people that work for your business seasonally (seasonal worked 149 days or less) _____
Please include family workers (paid and unpaid), hired production or office workers, people hired to sell at markets, contract or custom hire farm labor and paid interns or apprentices.

Including yourself, number of people that work for your business year round (year-round worked 150 days or more) _____
Please include family workers (paid and unpaid), hired production or office workers, people hired to sell at markets, contract or custom hire farm labor and paid interns or apprentices.

Is your business owned by a woman ____ Yes ____ No (A woman-owned business is defined as a business that is at least 51% owned, operated and controlled on a daily basis by one or more (in combination) women.)

Is your business owner less than 35 years of age ____ Yes ____ No

Choose from the following what best describes the primary owner of your business:

- White (Not Spanish, Hispanic or Latino) _____
- Spanish, Hispanic or Latino _____
- Black or African American _____
- American Indian, Alaska Native _____
- Asian or Asian American _____
- Prefer not to answer _____

In addition to weekly market data the Market Manager will collect, all vendors are expected to submit weekly cash and independently run credit card sales. Sales reporting slips and a container to deposit them into will be maintained at the Market Information booth. All vendor cash sales and independently run credit card sales are reported anonymously and used aggregately for market reporting and for potential grant opportunities.



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Please include a brief summary of your business for inclusion with marketing materials and publication on the Downtown Marquette Farmers Market website (should you be accepted as a market vendor):

The Downtown Marquette Farmers Market outdoor season begins Saturday, May 26 and runs through October 27.
Please check the dates you will commit to attend the market as either a Season or Daily Vendor

<input type="checkbox"/> May 26	<input type="checkbox"/> July 7	<input type="checkbox"/> August 18	<input type="checkbox"/> September 29
<input type="checkbox"/> June 2	<input type="checkbox"/> July 14	<input type="checkbox"/> August 25	<input type="checkbox"/> October 6
<input type="checkbox"/> June 9	<input type="checkbox"/> July 21	<input type="checkbox"/> September 1	<input type="checkbox"/> October 13
<input type="checkbox"/> June 16	<input type="checkbox"/> July 28	<input type="checkbox"/> September 8	<input type="checkbox"/> October 20
<input type="checkbox"/> June 23	<input type="checkbox"/> August 4	<input type="checkbox"/> September 15	<input type="checkbox"/> October 27
<input type="checkbox"/> June 30	<input type="checkbox"/> August 11	<input type="checkbox"/> September 22	

Please indicate the dates you are available for the indoor market. Separate payment required.

<input type="checkbox"/> November 3	<input type="checkbox"/> November 17	<input type="checkbox"/> December 1	<input type="checkbox"/> December 15
<input type="checkbox"/> November 10	<input type="checkbox"/> November 24	<input type="checkbox"/> December 8	

PAYMENT & FEES

Please indicate below if you are applying to be an outdoor full Season Vendor or a Daily Vendor. All vendor applicants need to indicate tent rental for the outdoor season and electrical access (tents are available for daily vendors and included in daily vendor fee). **Payment for the outdoor season, once acceptance into the market has been determined, is due by May 25, 2018.** Applicants will be notified of acceptance no later than May 9, 2018. The inside market schedule will be completed by Oct. 13. Payment in full for scheduled dates is due by October 27, 2018.

OUTDOOR SEASON VENDORS:

MARKET FEE \$165. for the full outdoor season	
ADDITIONAL SPACE \$165.	
ELECTRICITY ACCESS no fee but need to indicate for placement	
TENT RENTAL \$35/tent for the full outdoor season	
TOTAL :	

OUTDOOR DAILY VENDORS:

I would like to be a Daily Vendor. *\$10 payment due on each day of market attendance, capped at \$100 total for season. Scheduling of dates will begin on May 7, based on dates you provide above.*

I would like to be a Daily Vendor should I not be selected as a full Season Vendor. **Indicate dates available, above.**

Applications received after Friday, May 4, 2018 will be considered based on space availability
E-mail completed application pages 7-10 to: marketmanager@mqtfarmersmarket.com
Or mail to:
Marquette Downtown Development Authority
Downtown Marquette Farmers
203 South Front Street, Suite 1-B
Marquette, MI 49855

Return with application:

Completed Vendor Application pages 7 - 9

Signed Vendor Agreement page 10

Completed W-9, if not already on file, see attached

Photo of products - Artists and Producers

Copy of Licenses

Copy of MI Sales Tax License



Downtown Marquette Farmers Market 2018 VENDOR AGREEMENT

VENDOR POLICY AGREEMENT

I have read and agree to follow all of the policies outlined in the Downtown Marquette Farmers Market 2018 Vendor Application.

I understand that if the Market Manager observes or receives evidence of my failure to abide by this agreement, the offense may affect my ability to participate in the market.

I understand that it is my responsibility to inform my family and employees of these policies before they sell at the market on behalf of my business.

INDEMNIFICATION AGREEMENT

To the fullest extent permitted by law, I agree to defend, pay on behalf of, indemnify, and hold harmless the Marquette Downtown Development Authority, its appointed officials, employees and volunteers, and others working on behalf of the Marquette Downtown Development Authority any and all claims, demands, suits, or loss, including all costs and attorney fees connected there with, and for any damages which may be asserted, claimed, or recovered against or from the Marquette Downtown Development Authority, its appointed officials, employees, volunteers, or others working on behalf of the Marquette Downtown Development Authority, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or in any way connected or associated with my participation in the Downtown Marquette Farmers Market.

This document releases liability, results in assumption of risk, provides for indemnification, and holds harmless the Marquette Downtown Development Authority by vendor participant. Please read carefully before signing.

Please sign and return

Vendor Name (Please type or print)

Vendor Business Name (Please type or print)

Vendor Signature

(electronic submission assumes agreement by representative)

Date

Reimbursement check made payable to: _____
(i.e. business name or your name)

Address to mail reimbursement check, if it is not picked up at the market: _____

ADULT CONSENT TO PHOTOGRAPH/VIDEOTAPE & DISSEMINATE WITHOUT COMPENSATION

I, _____ hereby give my consent to be photographed/videotaped while participating in any activity offered by Marquette Downtown Development Authority (DDA) including the Downtown Marquette Farmers Market. In addition, I consent to the reproduction and use of any such photographs and videotapes by the DDA for educational, public relations and promotional purposes and I waive any claim by myself, or anyone claiming under or through me, for compensation of any kind in exchange for such photographs, videotapes and use.